

ETHOS Career Management Group Ltd. is looking for a Virtual Employment Counsellor for our *QmunityWORKS Program*. This position reports to the Chief Administrative Officer and works in conjunction with the program Job Developers and Facilitator.

QmunityWORKS is a free government-funded **virtual** learning program that provides employment supports, job readiness training, employment counselling and job development for those who identify as being members or allies of the LGBTQ2S+ community facing multiple barriers to employment. *QmunityWORKS* creates a safe on-line learning environment for everyone to belong and be heard while creating gainful job opportunities.

As a member of the Participant Services Team, the *QmunityWORKS* Employment Counsellor conducts program intake interviews, and provides employment and career coaching to participants with multiple barriers and are members of the LGBTQ2S+ community. This interactive platform allows eligible participants on Vancouver Island to navigate through self-directed modules, providing them with Online and Professional Job Search skills, Professional Communication skills and online Employer events. Participant support is provided live and online through group debrief sessions, one-on-one video meetings and email. This role demands a high level of communication skills and a strong understanding of barriers facing members of the LGBTQ2S+ community.

Essential Qualifications and Required Skills:

- Relevant Post-Secondary education in Counselling, Education, Social Work, Psychology or a related field, or equivalent combination of experience and education. Preference for bachelor's degree in human services
- Training in Employment Counselling theories and processes and career assessment tools
- 3 to 5 years' experience working with diverse clients within the LGBTQ2S+ community
- Strong interviews skills
- Coaching and mentoring clients with multiple barriers to employment
- Successful experience in counselling clients for career planning, vocational selection, job search, identifying and overcoming barriers to employment, and personal and career management
- Demonstrated knowledge of Job Search Strategies, current employment trends, labour market information and appropriate workplace behaviours
- Shows respect for diversity and ability to work effectively and productively with diverse clientele.

For a full job description please see our website: www.ethoscmg.com

Job Type: Part-time; Permanent

Hours: 22.5 hours per week

How to Apply: Please email a cover letter and resume to: hr@ethoscmg.com

Closing Date: Open until filled

***We thank all applicants for their interest in ETHOS Career Management Group Ltd.
Only short-listed candidates will be contacted.***