



Wuikinuxv Health Centre

Wuikinuxv Village, Rivers Inlet

C/O Bag 3500, Port Hardy, B.C V0N2P0

Administration Office Phone: (250) 949 8625 ext. 222

Health Center Office Phone: (250) 949-5934

Health Center Fax Phone: (250) 902-0417

CHR SHIFT WORKER **2 WEEKS ON & 2 WEEKS OFF**

Summary of duties

Address and respond to ALL aspects of health care within the community with the support and assistance of other relevant departments. Health care includes addressing physical, emotional, mental physiological and spiritual health. Emphasis is to be placed on traditional methods of healing.

RESPONSIBILITIES INCLUDE:

- ❖ Thorough understanding of confidentiality
- ❖ Providing clinical treatment
- ❖ Conducts health and preventable education
- ❖ Arrange pick up for Medications
- ❖ Ordering of supplies for office as well as Elders needs (eg. Boost)
- ❖ Maintains and dispenses pharmaceutical supplies
- ❖ Providing in home support
- ❖ Dr day organizing
- ❖ Liaise between health care professionals and patients
- ❖ Initiate new projects and programs in health care
- ❖ Provide environmental health protection
- ❖ Janitorial duties
- ❖ Journaling all activities
- ❖ Weekly water sampling
- ❖ Follow up with patients
- ❖ Assist patients with travel if needed

QUALIFICATIONS:

- ❖ Level 3 first aid Certificate.
- ❖ Criminal Record Check
- ❖ Experience in computer programs including word, excel, email & internet.
- ❖ Familiar with budgets and expenditures
- ❖ Some experience in workshop coordinating, facilitating and teaching
- ❖ Experience working in a team setting
- ❖ Traditional healing methods

2 WEEK SHIFT DUTIES

Monday to Friday 8:30am – 4:30pm in office

Saturday and Sunday – On Call for Emergencies.

Weekends are paid at 4 hours per day

Overtime will be discussed with successful candidate

Attendance of any and all Medical emergencies after hours and weekends are required

Preference is given to individuals who have a valid First Aid Level 3 Certificate and are living in the community.